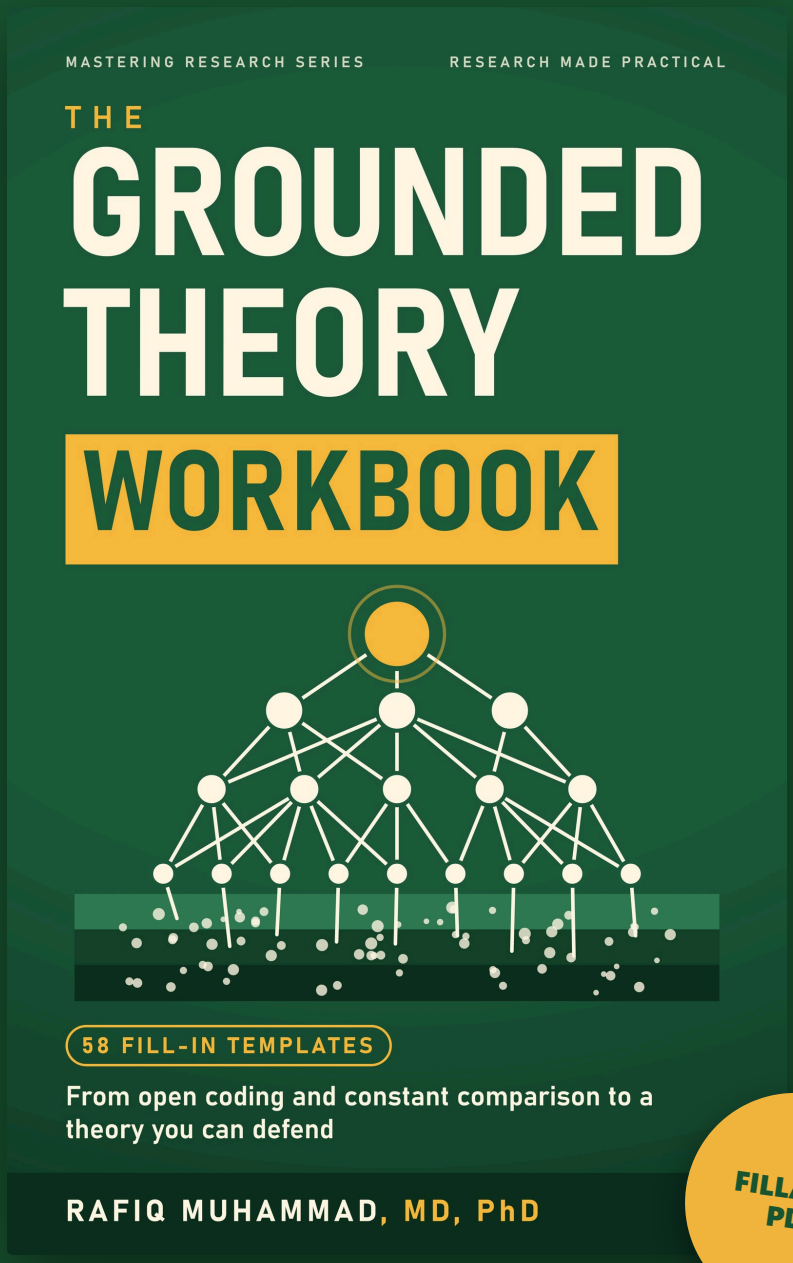
FILLABLE TEMPLATE KIT



The Grounded Theory Template Kit

58 fillable templates · US Letter & A4 · type, save, print

The companion kit to the workbook shown above. It contains the templates only. The chapters and the completed examples are in the book.

Rafiq Muhammad, MD, MIHMEP, PhD · Kit Edition 1.0 · 2026 · KIT-WB07

How to use this kit

This kit contains every fill-in template from *The Grounded Theory Workbook*, one per page, in the order you will use them. Each page tells you in a few lines how to fill it in.

> **On screen:** open the PDF in Adobe Acrobat Reader (free), Microsoft Edge, Google Chrome or macOS Preview. Click any white box and type; boxes grow to more lines where answers are long. Tick boxes with a click. **Save often** (Ctrl/Cmd + S) — your answers stay in the file.

> **On paper:** print any page; every box is sized for handwriting.

Working with a supervisor? Each template ends with a sign-off line, so you can bring pages to meetings as they are done.

First time doing this? The kit gives you the tools; the workbook teaches the method. *The Grounded Theory Workbook* explains every template and shows a completed example of each one, built around a single study from start to finish.

The workbook, with a completed example of every template: https://www.gradsummit.com/workbooks/grounded-theory-workbook/

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Template map

58 templates in the order the workbook uses them. Click a row to jump to it; tick **Done** as you finish each one.

#	Template	Page	Done
Chapter 1 · What Grounded Theory Really Is (and Is Not)			
1.1	Is This Really Grounded Theory? Diagnostic	7	☐
1.2	GT Tradition Selector (Glaser / Strauss & Corbin / Charmaz)	8	☐
1.3	GT Readiness & Fit Check	10	☐
1.4	GT Vocabulary Decoder	11	☐
Chapter 2 · Designing a Grounded Theory Study			
2.1	GT Research Question Builder	12	☐
2.2	Literature-Timing Strategy Sheet	13	☐
2.3	Initial Sampling Plan	14	☐
2.4	Concurrent Collection–Analysis Planner	15	☐
2.5	Positionality & Theoretical Sensitivity Primer	16	☐
Chapter 3 · Initial (Open) Coding			
3.1	Initial / Open Coding Sheets	17	☐
3.2	Gerund & Action-Code Prompt Card	19	☐
3.3	In Vivo Code Capture Sheet	20	☐
3.4	Incident Identification Worksheet	21	☐
3.5	Coding-Close-to-Data Check	22	☐
Chapter 4 · Constant Comparison: The Engine			
4.1	Constant-Comparison Grids	23	☐
4.2	Within-Case vs. Across-Case Comparison Sheet	24	☐
4.3	Similarity/Difference Analysis Worksheet	25	☐
4.4	Comparison-to-Question Generator	26	☐
Chapter 5 · Memo-Writing: The Heart of the Method			
5.1	Memo Ladder	27	☐
5.2	Memo-Type Template Set	28	☐
5.3	Daily Memo Log	29	☐
5.4	Memo-Sorting Worksheet	30	☐
Chapter 6 · From Codes to Categories			
6.1	Focused-Coding Worksheet	31	☐
6.2	Code-to-Category Clustering Map	32	☐
6.3	Category Definition & Properties Sheet	33	☐
6.4	Category-Comparison Matrix	34	☐
Chapter 7 · Axial Coding & Relating Categories			

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CHAPTER 3 · INITIAL (OPEN) CODING

3.1 Initial / Open Coding Sheets

Purpose: Code a transcript line by line, attaching a gerund action code and an analytic note to each segment.

Estimated time: 45–70 min

Completed example: Template 3.1 in The Grounded Theory Workbook.

How to fill this in

1. Work line by line or segment by segment — short units, so each gets its own close reading.
2. Code in gerunds: name the action ("seeking reassurance"), not the topic ("support").
3. Stay close: a code you cannot trace back to the exact words on the line is already too abstract.

Transcript Line / Segment (data)	Initial Code (gerund)	Analytic Note

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CHAPTER 5 · MEMO-WRITING: THE HEART OF THE METHOD

5.2 Memo-Type Template Set

Purpose: Write the right kind of memo for the analytic moment — code, theoretical, operational, or reflexive.

Estimated time: 30–40 min

Completed example: Template 5.2 in The Grounded Theory Workbook.

How to fill this in

1. Identify what you are thinking about — a code, a relationship, a decision, or yourself — and pick the matching type.
2. Code memo: define the code, its triggers, and properties (feeds 5.1's lower rungs).
3. Theoretical memo: propose how categories relate; this is where the theory forms.

Memo Type	Purpose	Your Memo
Code memo	Develop a single code.	
Theoretical memo	Propose a relationship.	
Operational memo	Record a methodological decision.	
Reflexive memo	Examine your own influence.	

Output: A complete memo bank across all four types — analytic, procedural, and reflexive thinking each captured, so nothing the analysis generates is lost.

Supervisor sign-off	Date	Comments

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End of the sample

This sample shows 2 templates: 3.1 Initial / Open Coding Sheets; 5.2 Memo-Type Template Set.

The full The Grounded Theory Template Kit has 58 fillable templates, each on its own page, with the template map, bookmarks and a Done box for every template, in US Letter and A4.

You can buy the full kit on the page where you downloaded this sample.

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