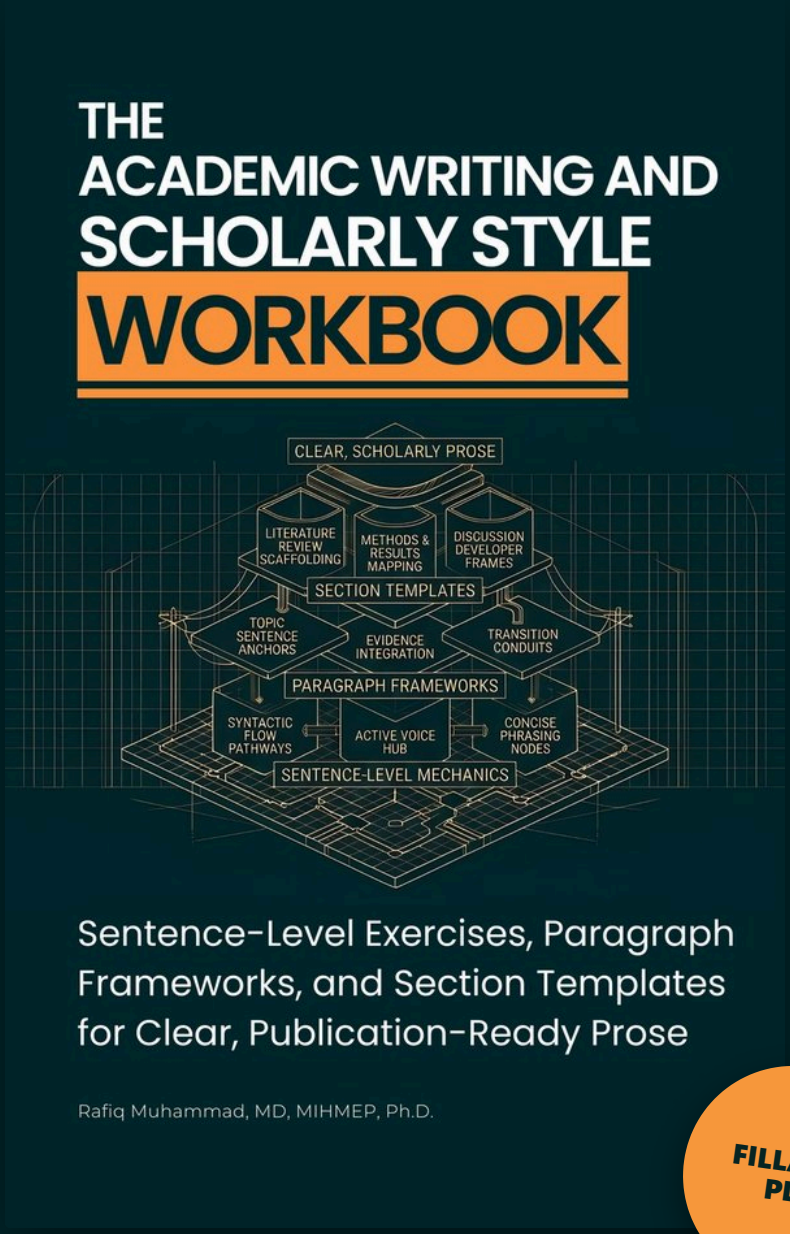
FILLABLE TEMPLATE KIT



FILLABLE PDF

The Academic Writing & Scholarly Style Kit

53 fillable templates · US Letter & A4 · type, save, print

The companion kit to the workbook shown above. It contains the templates only. The chapters and the completed examples are in the book.

Rafiq Muhammad, MD, MIHMEP, PhD · Kit Edition 1.0 · 2026 · KIT-AWS

How to use this kit

This kit contains every fill-in template from *The Academic Writing & Scholarly Style Workbook*, one per page, in the order you will use them. Each page tells you in a few lines how to fill it in.

> **On screen:** open the PDF in Adobe Acrobat Reader (free), Microsoft Edge, Google Chrome or macOS Preview. Click any white box and type; boxes grow to more lines where answers are long. Tick boxes with a click. **Save often** (Ctrl/Cmd + S) — your answers stay in the file.

> **On paper:** print any page; every box is sized for handwriting.

Working with a supervisor? Each template ends with a sign-off line, so you can bring pages to meetings as they are done.

First time doing this? The kit gives you the tools; the workbook teaches the method. *The Academic Writing & Scholarly Style Workbook* explains every template and shows a completed example of each one, built around a single study from start to finish.

The workbook, with a completed example of every template: https://www.gradsummit.com/workbooks/academic-writing-scholarly-style-workbook/

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Template map

53 templates in the order the workbook uses them. Click a row to jump to it; tick **Done** as you finish each one.

#	Template	Page	Done
Chapter 1 · The Writing Diagnostic			
1.1	The 10-Dimension Writing Self-Assessment	6	☐
1.2	The Feedback Translator	8	☐
1.3	Personal Practice Plan Builder	10	☐
1.4	The "Before" Writing Sample Baseline	11	☐
Chapter 2 · Sentence Craft			
2.1	The Hedging Calibration Worksheet	13	☐
2.2	The Signposting Sentence Builder	15	☐
2.3	The Reporting Verb Precision Tool	16	☐
2.4	Hyland's Metadiscourse in Practice	18	☐
2.5	Anthropomorphism Quick-Reference (APA 7 §4.11)	19	☐
Chapter 3 · Paragraph Architecture			
3.1	The TEEL Paragraph Builder	20	☐
3.2	The PEAL Paragraph Builder	22	☐
3.3	The Topic String Coherence Diagnostic	23	☐
3.4	The Paragraph Length and Focus Audit	24	☐
Chapter 4 · Critical Voice and Analytical Writing			
4.1	The Description-to-Analysis Conversion Exercises	26	☐
4.2	The "They Say / I Say" Argument Builder	28	☐
4.3	The Critical Synthesis Paragraph Exercise	29	☐
4.4	The Argument Strength Auditor	30	☐
Chapter 5 · Source Integration and Synthesis			
5.1	The Synthesis Matrix Builder	32	☐
5.2	The Integrated Paragraph Writer	33	☐
5.3	The Citation Integration Styles Reference and Exercises	35	☐
5.4	The "Source-by-Source" to "Theme-by-Theme" Conversion Exercise	36	☐
5.5	The Paraphrase Quality Audit (Avoiding Patchwriting)	37	☐
5.6	APA 7 Reference List Quick-Format	39	☐
Chapter 6 · Transitions and Cohesion			
6.1	Sentence-Level Transition Exercise Bank	40	☐
6.2	Paragraph-Level Connection Builder	42	☐
6.3	The Old-to-New Information Flow Diagnostic	43	☐
6.4	Section-Level Architecture Map	44	☐

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CHAPTER 2 · SENTENCE CRAFT

2.5 Anthropomorphism Quick-Reference (APA 7 §4.11)

Purpose: Trains writers to eliminate anthropomorphic phrasing by correctly distinguishing between human agency (authors, researchers, participants) and the mechanical functions of inanimate research entities (data, tables, theories, studies). Ensures strict adherence to APA 7th Edition (§4.11) standards for precision and clarity in scholarly attribution.

Estimated time: 15–20 minutes

Completed example: Template 2.5 in The Academic Writing & Scholarly Style Workbook.

> **How to fill this in**
>
> 1. Identify the anthropomorphic error in each sentence below.
> 2. Then, rewrite the sentence on the blank line to correct the error, attributing human actions to humans (e.g., "The researchers found...") or changing the verb to an acceptable mechanical function (e.g., "The results indicate...").
> 3. 1.

ACCEPTABLE (Entities presenting data)

ACCEPTABLE (Entities presenting data)

UNACCEPTABLE (Attributing human agency)

UNACCEPTABLE (Attributing human agency)

The Golden Rule

The Golden Rule

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CHAPTER 5 · SOURCE INTEGRATION AND SYNTHESIS

5.1 The Synthesis Matrix Builder

Purpose: A fill-in matrix tool for organizing multiple sources around themes or variables rather than by individual study. Columns represent themes; rows represent sources. Cells contain relevant findings. The completed matrix becomes the organizational architecture for your literature review — supervisors can review it before you write, catching structural problems early.

Estimated time: 40–60 minutes

Completed example: Template 5.1 in The Academic Writing & Scholarly Style Workbook.

Your Synthesis Matrix

SOURCE	THEME 1:	THEME 2:	THEME 3:	THEME 4:
PATTERN				

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End of the sample

This sample shows 2 templates: 2.5 Anthropomorphism Quick-Reference (APA 7 §4.11); 5.1 The Synthesis Matrix Builder.

The full The Academic Writing & Scholarly Style Kit has 53 fillable templates, each on its own page, with the template map, bookmarks and a Done box for every template, in US Letter and A4.

You can buy the full kit on the page where you downloaded this sample.

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